



*Small Business Program  
Acquisition Services Management*

Los Alamos National Laboratory  
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Los Alamos, NM 87545  
505-667-4419

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**Subject: SCAM ALERT**

Attention Los Alamos National Laboratory Supplier(s):

Los Alamos National Laboratory (LANL) was recently advised by colleagues from other Department of Energy (DOE) national laboratories of fraudulent attempts to procure goods from legitimate laboratory suppliers. These attempts request "Laboratory credit" or use other tactics outside the standard LANL procurement process and designate shipment to warehouses around the country. These warehouses turn out to be private residences, and the products delivered to these addresses are then sent overseas for resale. These unscrupulous individuals claim that "Laboratory policy" requires such equipment to be checked at these warehouses prior to delivery to the Laboratory. Other tactics include the use of email addresses that are very similar to legitimate laboratory addresses, realistic looking letterhead, purchase orders with real laboratory logos, and a claim that the requestor is a high-level official within the laboratory.

As a standard business practice, Los Alamos National Laboratory will not:

- Request to procure goods or services based on Laboratory credit;
- Use the names of high-level officials to "legitimize" a procurement;
- Waiver from internal requirements to require Data Universal Numbering System (DUNS) numbers, System for Award Management (SAM) registration, and the use of North American Industry Classification System Codes (NAICS) on every purchase order or subcontract;
- Fail to provide a telephone number or the "lanl.gov" email address of a LANL procurement specialist involved in the procurement process; or
- Request delivery to an address other than the standard Laboratory Warehouse address which is: Bikini Atoll Road, Building SM-30, Los Alamos NM, 87545.

If you feel you have been contacted to provide products or services to LANL via a process outside standard procedures listed above, please contact LANL's Small Business Program at 505-667-4419 or via email at [business@lanl.gov](mailto:business@lanl.gov). Thank you for partnering with LANL in this area of mutual concern.

Sincerely,

Christopher J. Fresquez  
Manager, Small Business Program